



Ratanpur Steel Re-Rolling Mills Ltd.

Registered Office: Nahar Mansion, 116 CDA Avenue, Muradpur, Chittagong.

Phone: +880 31 652255-7, Fax: +880 31 650001.

Share Office: 291, Fakirerpool (Jamidar Bari), Apt # B-9, Inner-Circular Road, Arambag,

Motijheel, Dhaka-1000. Phone: +880 27195840-1, Fax: +880 27191745,

Email: sharedept@rsrmbd.com, Website: www.rsrmbd.com

NOTICE OF THE 33rd ANNUAL GENERAL MEETING

It is hereby NOTICE that the 33rd Annual General Meeting (AGM) of the Ratanpur Steel Re-Rolling Mills Ltd. will be held on 17th December, 2018 at 11.00.A.M. at “Shaheen Golf & Country Club” Airport Road, Patenga, Chittagong, to transact the following agenda:

AGENDA

1. To Consideration and adoption of the Directors' Report and the Audited Financial Statements of the company for the year ended June 30, 2018;
2. To approve declared dividend for the year ended June 30, 2018 as recommended by Board of Directors;
3. Re- appointment of Managing Director;
4. Retirement/Re-appointment of existing Directors;
5. Appointment of Independent Director;
6. Appointment of Auditors for the year ended June 30, 2019 and fix their remuneration;
7. Appointment of Professional Accountant for issuing certificate regarding Compliance of Corporate Governance Code;
8. Any other business with the permission of the chair;

03 December 2018
Dhaka.

By order of the Board

SD/-
Mohammad Moin Uddin
Company Secretary (Acting)

Notes:

- Shareholders whose name appears in the share register of the company or in the Depository Registers as on “**Record Date**” i.e. **22 November 2018** are eligible to attend the Annual General Meeting (AGM) and receive the dividend.
- A shareholder entitled to attend and vote at the meeting may appoint a proxy or proxies his/her instead and forms of proxy must be lodged at the Company’s Share Office, 291, Fakirerpool (Jamidar Bari), Apt # B-9, Inner-Circular Road, Arambag, Motijheel, Dhaka 1000 not later than 48 hours before the AGM.
- Shareholders are requested to update their **12 digit ETIN** information through their respective Depository Participant (DP) before the AGM date.
- The Annual Report 2017-2018 and Proxy Form are available at the Company’s Website www.rsrmbd.com.
- Annual Report will also be sent to the individual email address of the shareholder’s mentioned in their respective BO account.

“Admission to the meeting room will be strictly on production of attendance slip”.

Special Notes: No benefit or gift in cash or kind shall be given to the shareholders as per Bangladesh Securities and Exchange Commission’s Circular No. SEC/CMRRCD/2009-193/154 dated October 24, 2013.