



Ratanpur Steel Re-rolling Mills Ltd

Registered Office: Nahar Mansion, 116 CDA Avenue, Muradpur, Chittagong.

Phone: +880 31 652255-7, Fax: +880 31 650001.

Share Office: 291, Fakirapool (Jamidarbari), Apt # B-9, Inner Circular Road
Arambagh, Dhaka-1212. Phone: +880 27195840-1,

Fax: +880 27191745, Email: sharedept@rsrmbd.com,

Website: www.rsrmbd.com

Notice of the 29th Annual General Meeting

It is hereby NOTICE that the 29th Annual General Meeting ("AGM") of the Ratanpur Steel Re-rolling Mills Ltd will be held on Sunday, the 30 November 2014 at 11.00 A.M. at Hall Room, Bhatary Golf and Country Club, P.O. BMA, Bhatary, Chittagong, to transact the following business.

AGENDA

1. Consideration and adoption of the Directors' Report and the Audited Financial Statements of the Company for the year ended June 30, 2014.
2. Declaration of Dividend for the year ended June 30, 2014 as recommended by Board of Directors.
3. Retirement/Reappointment of existing Directors.
4. Appointment of Independent Directors.
5. Appointment of Auditors and fixation their remuneration.

November 10, 2014
Dhaka.

By order of the Board of Directors

Md. Jafar Imam
Company Secretary

Notes:

- Members whose names appeared on the Members/Depository Registers as on "**Record Date**" i.e. **November 6, 2014** are eligible to attend the Annual General Meeting (AGM).
- A Member entitled to attend and vote at the AGM may appoint a Proxy to attend and vote in his/her stead.
- The "Proxy Form" duly filled and stamped at **TK. 20** must be deposited at the Company's Share Office located at 291, Fakirapool (Jamidarbari), Apt # B-9, Inner Circular Road, Arambagh, Dhaka-1212 not later than 48 hours before commencement of the AGM.
- Members/Proxies are requested to record their entry in the AGM well in time on **November 30, 2014**, the registration counter will open at 10.30 am on the AGM date.
- In case of non-receipt of Annual Report 2013-2014 of the Company sent through courier, Member may collect the same from the company's Share Office within **November 25, 2014**. No additional Annual Report will be distributed at AGM Venue. Annual Report is available in investor Relations section of the Company's website: www.rsrmbd.com.
- Members are requested to submit to the Company's Share Office before **November 25, 2014**, their written option to receive dividend. In case of non-submission of such option within the stipulated time, the dividend will be paid off as deemed appropriate by the Company.
- Ratanpur Steel Re-rolling Mills Ltd is concerned about the environment and utilizes natural resources in a sustainable way. We are requesting to our members to update their email address and contact numbers (mobile/fixed phone) with their respective Depository Participant (DP) for quicker and easier communication, such cooperation will help conserve paper and minimize the impact on environment.

(Members may please note that no food or gift or benefit in case or kind shall be given at the Annual General Meeting.)